

Agenda

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Housing and Homelessness Panel (Panel of the Scrutiny Committee)

**@this meeting will be held by Zoom and
streamed to the Council's YouTube channel
when the meeting starts,**

<https://www.youtube.com/oxfordcitycouncil>

This meeting will be held on:

Date: **Thursday 3 September 2020**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

For further information please contact:

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Members of the public can attend to observe this meeting and.

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All public papers are available from the calendar link to this meeting once published

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

Committee Membership

Councillors: Membership 6: Quorum 3: substitutes are not permitted.

Councillor Nadine Bely-Summers
(Chair)

Councillor Shaista Aziz (Vice-Chair)

Councillor Michael Gotch

Councillor Sian Taylor

Councillor Elizabeth Wade

Councillor Dick Wolff

Tony Buchanan

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

Agenda

	Pages
1 Apologies Substitutes are not allowed.	
2 Declarations of interest	
3 Housing Panel Work Plan For the Panel to note and agree its work plan, which can be adjusted to reflect the wishes of the Panel.	9 - 12
4 Notes of previous meeting For the Panel to approve the record of the meeting held on 03 August 2020.	13 - 18
5 Requested updates from previous meeting At its meeting on 03 August 2020 the Panel requested an update on a number of items: <ol style="list-style-type: none">1) The activity of the Lived Experience Advisory Forum and any joint working with the Council since the Housing Panel's meeting in November 2020. Paul Wilding, Programme Manager Welfare and Benefits, will provide a verbal update and be present to answer any questions.2) The progress on the Champion Way community-led housing project since the Housing Panel's meeting in November 2020. Dave Scholes, Housing Strategy and Needs Manager, will provide a verbal update and be present to answer any questions.3) The Council's position regarding domestic rent arrears, particularly with a view to the end of the eviction ban. A note regarding the Council's approach to debt recovery due to Covid-19 is attached (the relevant section is to be found under: Rent Arrears (House/Garage/ Leaseholders/OCHL/RGS). An additional note providing more detail and context around the process and support provided by the Council for those in rent arrears is also attached. Tanya Bandekar, Service Manager –	19 - 24

Revenue and Benefits, and Phil McGaskill, Revenues Manager, will be present to answer any questions.

6 Selective Licensing

25 - 108

On 09 September the Cabinet will consider a paper concerning proposals around the introduction of a Selective Licensing scheme. The Panel is recommended to consider the report and make any recommendations to Cabinet accordingly.

Ian Wright, Head of Regulatory Services and Community Safety, will be present at the meeting to answer any questions.

7 Additional HMO Licensing renewal

109 -
162

On 09 September the Cabinet will consider a paper concerning proposals around the renewal of the Council's HMO Licensing scheme. The Panel is recommended to consider the report and make any recommendations to Cabinet accordingly.

Ian Wright, Head of Regulatory Services and Community Safety, will be present at the meeting to answer any questions.

8 Reports for approval

For the Panel to consider the draft report to Cabinet made in response to its discussion regarding the impact of Covid-19 on private sector tenants at its previous meeting, and to approve the report having made any necessary amendments.

NB The report for this item will follow as a supplement.

9 Date of next meeting

Meetings are scheduled as follows:

- 08 October 2020
- 05 November 2020

The Panel is also asked to note that an additional meeting will be scheduled in early February 2021, the precise date TBC.

All meetings begin at 6.00pm.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.